Districtwide Enrollment Committee

Meeting Minutes
June 6, 2018

Opening
The regular meeting of the Districtwide Enrollment Committee was called to order at 3:46pm on June 6, 2018 in the High School Library by Dr. Timothy P. Hearney, Superintendent of Schools.

Present
Rich Snyder, Jane Burgess, Ed Newbeck, Nikki Restivo, Denise Burke, Matt Slavin, Emily Eckstrum, Jim Ferrara, Tammy Santora, Ashley Olmstead, Kelly Flaherty, Melissa Zaleski, Sally Miller, Julia Johnson, Tara Alliegro, Jackie Noon, Angela O’Leary, Ted Fulton, Jen McCormack, Carrie Almskog, Brooke Yonick, Sara Desmond, Alison Carroll, Nicole Valente, Mike Capozzi, Lisa Browning, Kerry Vann, Timothy Hearney, Melissa Weinstein

Agenda
• Dr. Hearney welcomed the group and reminded all to review the articles posted to the shared google drive.
• The committee was broken into the three predetermined groups listed below:
  o Team A: Rich Snyder, Tammy Santora, Ashley Olmstead, Jamie Abran, Emily Eckstrum, Angela O’Leary, Jackie Noon, Jane Burgess, Denise Burke, Mike Capozzi, Nicole Valente
  o Team B: Bobby Haas, Jen McCormack, Brooke Yonick, Kelly Ann Flaherty, Christine Monahan, Sara Desmond, Kelly McCarthy, Lisa Browning, Tara Alliegro, Jimmy Powers, Carrie Almskog, Jim Ferraro
  o Team C: Kerry Vann, Natalie Doyle, Nikki Restivo, Sally Miller, Matt Slavin, Julie Johnson, Allison Mills Carroll, Eric Ferraro, Melissa Zaleski, Ed Newbeck, Ted Fulton
• The teams discussed/brainstormed the following questions:
  o What do you value in BBP Schools?
    • TEAM A: Smaller class sizes, Student services, Close-knit community, established consistent bond with school/staff/students
    • TEAM B: Ideal class sizes (18-22 students) – allow for individual attention, diversity and collaboration among students socially/academically, Parent/Teacher relationship or home to school connection, “Good” education – enrichment, programming, the arts, opportunities for students to explore interest (Blue Ribbon School), Economy/Financial stability – maintaining staffing/programming, Spectrum of support services (special education options, AIS, gifted program), Safety, Committed teachers and staff, School being the center of the community
    • TEAM C: Support for students for academic & social/emotional (small ration), Student:Teacher ratio (small class size, 18-22 students/class),
Enrichment – music, art gifted talented, flex, etc., School/Community relationship, Enhancing/expansion of technology

- What should be the criteria for deciding the K-5 grade configuration in BBP?
  - **TEAM A**: Maintain small class sizes, Broader student relationships, Consistency of educational alignment amongst inter-grade level(s), Transportation, Maintain services
  - **TEAM B**: Social development of students, Short term v. long term economic impact (costs for construction, reconfiguration of buildings), Community impact (losing “home school”), Collaboration of grade level teachers if all in one building
  - **TEAM C**: Class size, Cost, Fiscal responsibility, Balancing of support/special services, Transportation/Drop off & pick up (time staggering), Social/emotional issues with transition & ways to make it easier

- What other questions do you need answered before we can move forward together?
  - **TEAM A**: Financial impact/Transportation, Class sizes/services/staffing analysis, Correlation between multiple school transition and drop-out rate
  - **TEAM B**: N/A
  - **TEAM C**: What is the cost of the uptake of a closed building? (Lease/rent options), What is class size impact of the given configuration?, What is the advantage/disadvantage of having all teachers & students of same grade in the same building?, Can the buildings physical hold the given configuration?

- The committee then, individually, ranked the following scenarios:
  - (1) Pre-K through 1 building, (2) grade 2-5 buildings
  - (1) K-2 building, (1) grade 3-5 building, close a building
  - (1) K-1 building, (1) grade 2-3 building, (1) grade 4-5 building
  - (2) K-3 buildings, (1) grade 4-5 building
  - (1) Pre-K building, (2) grade 1-5 buildings
  - (1) Pre-K & K building, (1) grades 1-2 building, (1) grades 3-5 building
  - (2) Pre-K-2 building, (1) grades 3-5 building
  - Leave as is and pierce the cap
  - Bring 6th grade back to elementary: (1) K-1 building, (2) grades 2-6 building

- Dr. Hearney reminded the committee that we will continue to meet in the summer and the group decided morning meetings work best. The meetings will be at 8:30am on July 18th and August 15th.

**Agenda for Next Meeting**

At the next meeting, the committee will explore other data.
Adjournment
Meeting was adjourned at 5:05pm by Dr. Timothy P. Hearney, Superintendent of Schools. The next meeting will be at 8:30am on July 18, 2018.

Minutes submitted by:  Melissa Weinstein
Approved by:  Dr. Timothy P. Hearney, Superintendent of Schools